AI Solutions Architect

Type: Full-Time
Category: Software Engineer/Programmer

AI Solutions Architect

We are now accepting applications for a qualified AI Solutions Architect at Belmont University.
Employment Type
Staff

Internal Job Category
Exempt (Staff)
Full-Time

Department
Belmont Data Collaborative

Hours

37.5

Primary Duties and Responsibilities:
The AI Solutions Architect focuses on 1) leverage emerging AI techniques to analyze data, generate insights, and improve decision-making processes in collaborative projects, 2) developing tools and training for faculty to apply these capabilities in their teaching and research, and 3) providing specialized expertise to adapt rapidly evolving AI tools effectively to ensure solutions can be competitive and relevant.

Primary position responsibilities:

- Enhance Data-Driven Decision-Making: Develop and integrate AI-powered analytics tools to inform decision-making and drive effectiveness.
- Support Innovative Research: Provide AI expertise and resources for faculty and student research projects, fostering innovation and collaboration.
- Promote AI Education: Develop and deliver training programs to educate faculty, staff, and students on AI concepts, tools, and applications.
- Foster Collaboration: Facilitate interdisciplinary collaboration among faculty, staff, and students working on AI-related projects.

- Enable Intentional Use of AI: Support university discourse on employing artificial intelligence in a way that prepares students for an AI future, including consequences of bias, implications to privacy, etc.
- The above statements describe the job's essential responsibilities and requirements. They are not an exhaustive list of the duties that may be assigned to job incumbents.

Required Qualifications:
Belmont University seeks to attract and retain highly qualified faculty and staff who will support our mission and vision. As a Christ-centered and student-focused community, we aim to:

- Form diverse leaders of character;
- Equip people to solve the world's complex problems through teaching, research and service;
- And be radical champions for helping people and communities flourish.

- Ability to identify issues, obtain relevant information, relate and compare data from different sources, and identify alternative solutions.
- Interprets and seeks information, uses independent reasoning to diagnose the root cause of situations or issues, identifies and tests solutions and thinks beyond what is typical or customary. Uses information to determine benefits and impact in making decision and/or recommendations.
- Ability to coordinate and administer programs/project activities and protocols. Ability to manage resources, monitor activities, and assess risks and quality issues associated with the program/project.
- Ability to present information to individuals or groups; ability to deliver presentations suited to the characteristics and needs of the audience. Ability to convey information clearly and concisely to groups or individuals either verbally or in writing to ensure that they understand the information and the message. Ability to listen and respond appropriately to others. Ability to impact and influence others to further the institution's strategic objectives.
- Ability to use Microsoft Office (Excel, PowerPoint, Word) and basic databases and software.
- Experience working in a fast-paced environment and the ability to respond to high-pressure situations. Ability to thrive in an environment of hard work.
- Ability to work effectively with a wide range of constituencies in a diverse community.

Required Education Bachelor's degree in Computer Science or related field. Master's degree is preferred.

Required Experience1-3 years experience in AI Development is preferred.

The selected candidate will be required to complete a background check satisfactory to the University.

Belmont University participates in E-Verify. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.

Belmont University is a Christian community. The university faculty, administration, and staff uphold Jesus as the Christ and as the measure for all things. As a community seeking to uphold Christian standards of morality, ethics, and conduct, Belmont University holds high expectations of each person who chooses to join the community. In compliance with federal law, including provisions of Title IX of the Education Amendments of 1972, Titles VI and VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, and Sections 504 of the Rehabilitation Act of 1973/the American with Disabilities Act, Belmont University does not discriminate on the basis of race, sex, color, national or ethnic origin, age, disability, military service, or sexual orientation in its administration of education policies, programs or activities; its admissions policies; or employment. Consistent with applicable civil rights law, the University seeks employees of Christian faith who are committed to the mission of the University. Click here to learn more.

Belmont's Office of Human Resources will conduct ongoing evaluations of the means by which candidates for employment are sought, to the end that the pool of candidates will include qualified women, minorities, veterans and disabled individuals. Belmont University is an equal opportunity employer under all applicable civil rights laws.
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